

Botulinum Research Center, Institute of Advanced Sciences

Organizes

INTERNATIONAL WEMPOSIUM (WEB-SYMPIOSIUM)

on

14th Annual Botulinum Research Symposium Theme - Novelty of Botulinum Neurotoxins (14th Annual BRC Symposium): 20-21 August 2020

GENERAL INSTRUCTIONS FOR THE PARTICIPANTS

Dear Colleagues,

Thank you for your registration to attend this Wemposium. The wemposium will be held on **Zoom App**. We request you to download the Zoom App on your laptop or mobile phone prior to start of the event. **The link is being shared in the mail.** We request you to kindly follow the instructions mentioned below for smooth conduction of the webinar:

- ☞ Join the wemposium 15 minutes prior to the **session as per schedule and as per Eastern Daylight saving Time (EDT)** - avoid last moment technical rush. The wemposium shall start **sharp at 9:00 am (EDT)**.
- ☞ Please find the zoom android application link here <https://play.google.com/store/apps/details?id=us.zoom.videomeetings&hl=en>
 - ☞ iPhone users can find zoom app link here <https://apps.apple.com/in/app/zoom-cloud-meetings/id546505307>
 - ☞ For zoom tutorials use the link <https://zoom.us/resources>
 - ☞ You will need a stable internet connection.
- ☞ If you are using **mobile phone or tab** to access the wemposium you are requested to **install "Zoom cloud meetings"** from play store or app store. Click "**open**". Then click on the link provided and give necessary access permissions. Click "**Join a Meeting**". Enter "**Meeting ID**". Then click "**join Meeting**".
- ☞ If you are using the **laptop or desktop** then please **click on the link above** to join the Wemposium, give necessary access permissions and click on "**join Meeting**".
- ☞ Please enter the meeting Room with your "Registered Name" only (You need to rename yourself to your Registered name - From the Zoom Room click on the "Participants" icon at the bottom of the window > Click the "Rename" button > Enter your new name in the "New Screen Name" field and be sure to have the "Remember my name for future meetings" checked > "OK").
- ☞ Please do not to share the link with others who have not registered for the wemposium.
- ☞ If you face issues in audio/video or any other technical issues, please check your system configurations as this app is very user friendly and should not have any major issues. Please ensure that your firewall does not block the app and the audio of your systems is not muted.
- ☞ Use headphones for better audio.
- ☞ Kindly put your microphone on mute unless you are speaking.
 - ☞ Please chat only when you have something to ask or Say related to the program and presentation.
- ☞ Please do not type social courtesies like 'Good morning', 'Good Evening', Your Introduction and other greetings along with your affiliation in the CHATBOX.
 - ☞ Kindly put your microphone on mute throughout the session for an uninterrupted experience.
 - ☞ Please note that upon joining, you will be automatically muted, which means, you can hear what the Speaker/hosts say but you will not be able to speak. If you wish to ask any question, use the chatbox Request you to please keep it very professional and only ask questions related to the content of the wemposium only.
- ☞ In case of any queries you can get in touch with the ADMINS of **BRC Symposium 2020 whatsapp group**, or via phone call or whatsapp message to Prof. Bal Ram Singh at +1 5089922042 or email: bsingh@inads.org.